



Irish Beach Improvement Club

A Not-For-Profit Community Service Organization

P.O. Box 237

Manchester, CA 95459

P. (707) 353-0453

**MINUTES OF A REGULAR MEETING OF THE
IRISH BEACH IMPROVEMENT CLUB BOARD OF DIRECTORS
MEETING PLACE: REX DUNNING FIREHOUSE
ZOOM ONLINE CONFERENCE
SATURDAY, APRIL 20, 2024, 11:00 A.M.**

I. Call to Order/Roll Call/Announcements

The meeting was called to order at 11:06 a.m. Roll call and announcements were made.

Board of Directors in attendance: President McGehee, Vice-President Raphael, Director Robards, Director Erwin, Director Regan, and Director Blake. **Absent:** Margaret Ballou. **IBIC Members:** Paul Rowson and Sandra Regan. **Zoom:** Pablo Romano, Ken Terry, Beth Christensen, Sue Ottoboni and Khadine Forbes.

II. Items not on the Agenda

(Attendees may bring up items for discussion not on the agenda)

Director Blake proposed a freeze on all future STR (Short Term Rental) business memberships in Irish Beach due to an over-abundance of rentals and the nuisance to Irish Beach full-time neighbors. President McGehee moved to table the discussion of this item for the following meeting.

Vice-President Raphael proposed having LOGO Store merchandise available for renters. After some discussion, member Sandra Regan volunteered to work on an Irish Beach Welcome Packet for STR (Short Term Rental) renters. She proposed including "I Love Irish Beach" bumper stickers, larger lines of Irish Beach tee shirts/hoodies, etc., to be sold to the renters as an additional means of income for IBIC. Sandra will reach out to Vera-Lee, who's currently chairing the LOGO Store Committee.

Vice-President Raphael moved to make Jai Jett the Chair of the CC&R's Committee. Motion seconded by President McGehee. **All in favor.**

III. Communications

Club Administrator Forbes noted two communications to the Board were reported from members regarding their concerns about the Beach Road's retaining wall and upper road status. Discussion deferred until Section VI agenda item.

IV. Approval of the last Regular Meeting Minutes from January 20, 2024 meeting

The Meeting Minutes from January 20th, 2024 were presented for approval. Director Blake proposed some corrections to the draft in Section I; Section II; and Section III. President McGehee

moved to approve the meeting minutes and corrections. Motion seconded by Vice-President Raphael.

V. Finance Report

a. Treasurer's Report

Treasurer Regan summarized IBIC RCU accounts at the end of the 1st quarter (Q1).

RCU Checking = \$53, 419.01
RCU MM = \$12,489.23
RCU Saving = \$148.22
RCU Certificate of Deposit (CD) = \$79,044.12

Club Administrator Forbes provided a first-quarter summary of IBIC financials. She stated that IBIC reached 61% of its projected income, which translated into 154 memberships paid. There are currently 42 delinquent members pending payment, including a 10% late penalty fee.

C. Administrator added that 6% of the income was contributions beyond dues. All 1st quarter expenses were mainly operating and labor costs. She noted that the refund from the IRS 2022 late tax filing penalty was received. IBIC still hasn't received the IRS 2021 late tax filing penalty refund. President McGehee moved to approve the Treasurer's Report (Q1). Motion seconded by Vice President Raphael. **All in favor.**

b. Annual Budget 2024/25

President McGehee moved to table the 2024/25 Annual Budget until the following meeting.

VI. Old Business

a. Annual Report – Draft Approval

The Annual Report 2023 was approved without reservation.

b. Annual Meeting - Event Details

C. Administrator Forbes noted that a save-the-date notice was sent to IBIC's email distribution. The budget for the Annual Meeting was set at \$400. The budget breakdown includes a variety of finger foods, bite-size sandwiches, soft drinks, and alcohol. All food will be purchased at Harvest Market in Fort Bragg. C. Administrator Forbes mentioned that she would pick up the drinks at Costco.

Director Blake proposed to make the purchases at the local S&B Market instead of Khadine driving up to Fort Bragg to save money, time, and gas expenses. C. Administrator will contact S&B to confirm if they offer catering services.

c. Request for submissions for Recognition

President McGehee noted that it is important for IBIC to recognize the work of all volunteers. C. Administrator Forbes will prepare the Certificates of Appreciation as soon as the list of candidates is available.

d. Beach Road Status

Director Erwin mentioned that there are three issues affecting the Beach Road. The first issue is the beach gate, which is currently rotted out and needs replacing. He secured a bid with Sun Power Security Gates for \$2,740 to make the necessary changes. The second issue is the retaining wall that needs to be repaired. Director Erwin noted that President McGehee has been working with Denali Asphalt to finalize this project. He expects this to be completed in the next three weeks.

The third issue is the repaving of the upper road. He considers that it is better to pave everything at once than in phases to preserve the integrity of the beach road. Vice-President Raphael moved that Allen proceed to coordinate with Denali on the repair of the damage and to procure multiple quotes to repave the remaining portion of the upper road. Motion seconded by Director Erwin. All in favor. **Motion carried.**

President McGehee moved to add \$32k to the capital improvement fund of the beach road which will cover the paving and repair. Motion seconded by Secretary Robards. **Motion carried.**

VII. New Business

b. Pomo Lake Private Event Approval

Club Administrator Forbes stated that IBIC members Buzz and Carol Hoffer would like to reserve the park in June for a private event. Private event signs will be placed at both entrances of the Pomo Lake Park for privacy. The Lake trail will remain open.

Director Blake moved to approve the event. Motion seconded by Director Erwin. All board members voted in favor of their event as per IBIC Parks & Beach Use Policy.

b. Chalkboard Sign - Purchase

Club Administrator Forbes made a purchase request to buy two "blackboard sidewalk signs" to be used at IBIC and member pre-approved events. The board approved the purchase of two blackboard sidewalk signs.

c. OWL teleconferencing

President McGehee moved to approve the purchase of an OWL for IBIC's Zoom meetings. C. Administrator Forbes reported that the refurbished OWL was \$600, and the brand-new one a \$1,000. The Board approved the purchase of the refurbished meeting Owl. All in favor.

VIII. Executive Session (closed to the public)

The Board approved a COLA adjustment for IBIC employees: Club Administrator Forbes and Grounds Maintenance Keeper Jesse. The Board approved the new wages and job description changes would commence on May 1, 2024. Two board members, Blake and Erwin, dissented.

Vice-President Raphael proposed to have the Private - not Business - IBIC membership Dues waived by IBIC to working Board members in exchange for their service. Board members voted unanimously.

Vice-President Raphael moved to approve the Private IBIC Membership fee waived to serving Board members starting January 1, 2025. Motion seconded by Secretary Robards

IX. Adjournment: The meeting was adjourned at 12:52 p.m.